



360 Behavioral Health

Privacy Notice for California Residents - Employees

Effective Date: February 1, 2024

Last Reviewed on: February 1, 2024

California consumers have a right to knowledge, access, correction, and deletion of their personal information under the California Consumer Privacy Act. This **Privacy Notice for California Residents - Employees** ("Notice") supplements the information contained in 360 Behavioral Health's (which for the purpose of this Notice includes California Psychcare, Inc. DBA 360 Behavioral Health, Behavior Respite in Action, Inc. DBA 360 Behavioral Health – Support Services, Z & S Management Corporation DBA 360 Behavioral Health – Management Services, and all other affiliates that may be acquired from time to time) Privacy Notices (available at www.360behavioralhealth.com) and applies solely to all visitors, users, and others who reside in the State of California ("consumers" or "you"). We adopt this notice to comply with the California Consumer Privacy Act of 2018 ("CCPA") and any terms defined in the CCPA have the same meaning when used in this Notice.

360 Behavioral Health does not sell or share the personal information of California consumers as those terms are defined under the CCPA. We provide you this notice because under the CCPA, California Residents who are employees, employee applicants, or contractors qualify as Consumers. For purposes of this CCPA Employee Privacy Notice, when we refer to Consumers, we mean you to the extent you are a California employee, employee applicant, or contractor.

Please note, as applicable, the CCPA temporarily exempts personal information reflecting a written or verbal business-to-business communication ("B2B personal information") from some of its requirements.

Information We Collect

We collect information that identifies, relates to, describes, references, is reasonably capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular consumer, household, or device ("**personal information**"). We may collect personal information from you in a variety of different situations, including, but not limited to, on our website or third-party websites, your mobile device, through email, through company property, in physical locations, through the mail, and/or over the telephone or in person. Personal information does not include:

- Publicly available information from government records.
- Deidentified or aggregated consumer information.
- Information excluded from the CCPA's scope, like:
 - health or medical information covered by the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the California Confidentiality of Medical Information Act (CMIA), clinical trial data, or other qualifying research data; or

- personal information covered by certain sector-specific privacy laws, including the Fair Credit Reporting Act (FCRA), the Gramm-Leach-Bliley Act (GLBA) or California Financial Information Privacy Act (FIPA), and the Driver's Privacy Protection Act of 1994.

In particular, we have collected the following categories of personal information from consumers within the last twelve (12) months:

Category	Possible Examples	Collected
A. Identifiers.	A real name, alias, postal address, unique personal identifier, online identifier, Internet Protocol address, email address, account name, Social Security number, driver's license number, passport number, or other similar identifiers.	YES
B. Personal information.	A name, signature, Social Security number, physical characteristics or description, address, telephone number, passport number, driver's license or state identification card number, insurance policy number, education, employment, employment history, bank account number, financial information, medical information, or health insurance information. Some personal information included in this category may overlap with other categories	YES
C. Characteristics of protected classifications under California or federal law.	Characteristics of protected classes or groups under state or federal law, such as sex, disability, citizenship, primary language, immigration status, veteran or military status, and marital status.	YES
D. Commercial information.	Purchase information, such as products and services obtained and transaction history.	YES
E. Biometric information.	Genetic, physiological, behavioral, and biological characteristics, or activity patterns used to extract a template or other identifier or identifying information, such as, fingerprints, faceprints, and voiceprints, iris or retina scans, keystroke, gait, or other physical patterns, and sleep, health, or exercise data.	NO
F. Network activity information.	Browsing history, search history, information on a consumer's interaction with a website, application, or advertisement.	YES
G. Geolocation data.	Physical location or movements.	YES
H. Sensory information.	Audio, electronic, visual, thermal, olfactory, or similar information.	YES

I. Professional or employment information.	Current or past job history or performance evaluations, including any professional degrees or certifications.	YES
J. Education information.	Education records directly related to a student maintained by an educational institution or party acting on its behalf, such as grades, transcripts, class lists, student identification codes, student financial information, or student disciplinary records.	YES
K. Inferences.	Profile reflecting a person's preferences, characteristics, psychological trends, predispositions, behavior, attitudes, intelligence, abilities, and aptitudes.	YES
L. Sensitive personal information.	<p>The CCPA requires that we tell you whether we collect any personal information that is described in California Civil Code § 1798.80(e). This includes:</p> <ul style="list-style-type: none"> • Social security number, driver's license, state identification card, or passport number • Account log-in, financial account • Precise geolocation • Racial or ethnic origin, religious or philosophical beliefs, citizenship, or immigration status • The contents of mail, email, and text messages unless we are the intended recipient of the communication • Health information or sexual orientation 	YES

Sources from which Personal Information is Collected

We obtain the categories of personal information listed above from the following categories of sources:

- Directly from you. For example, from our interactions, forms you complete, or services we provide you.
- Indirectly from you. For example, from observing your actions on our website or from information your computer or mobile device transmits when interacting with our website or mobile applications, among other things.
- Third parties. For example, staffing and recruiting agencies with whom we contract for services, training or healthcare providers, and consumer reporting agencies when we perform employee background screenings or exclusion checks.

Use of Personal Information

We may use, or disclose the personal information we collect for one or more of the following purposes:

- To fulfill or meet the reason you provided the information. For example, if you share your name and contact information to ask a question about our services, apply for a job, or become an employee, we will use that personal information to respond to your inquiry.
- To support infrastructure, workforce management, and maintaining operations. Such as to process payroll and manage applicable tax withholding and reporting, determine employment or benefit eligibility, comply with state and federal laws requiring employers to maintain certain records, to conduct performance related reviews, background checks and healthcare exclusionary screenings, assess qualifications, workers compensation, or for emergency response.
- To monitor work-related licenses and credentials, ensuring compliance, training, examination, and other requirements are met with applicable regulatory bodies and contractual requirements.
- To support our everyday operations, including to meet risk, legal, and compliance requirements.
- To provide services to our other consumers, such as determining case assignments.
- Conduct internal audits, workplace investigations, or to perform workforce analytics, data analytics, and benchmarking.
- To contact you and to inform you about benefits or information relating to your employment or potential employment.
- To provide, support, personalize, and develop our website and services.
- For client marketing purposes.
- To create, maintain, customize, and secure your employee profile with us.
- To process your requests and prevent transactional fraud.
- To provide you with support and to respond to your inquiries, including to investigate and address your concerns and monitor and improve our responses.
- Investigate and enforce compliance with and potential breaches of Company policies and procedures.
- Maintain commercial insurance policies and coverages.
- To manage, improve, or develop our business.
- To personalize your website experience and to deliver content and product and service offerings relevant to your interests, including targeted offers and ads through our website, third-party sites, and via email or text message (with your consent, where required by law).
- To help maintain the safety, security, and integrity of our website, products and services, databases and other technology assets, workplaces, and business.
- For research, analysis, and business development, including to develop and improve our website, and services.
- To respond to public health and government enforcement requests and as required by, and to comply with, applicable law, court order, governmental regulations, or funding source requirements.
- As described to you when collecting your personal information or as otherwise set forth in the CCPA.
- To assist the safety of our clients, workforce, offices, and public health.

- To exercise or defend the legal rights of the Company and its employees, affiliates, customers, contractors, and agents.
- To evaluate or conduct a merger, divestiture, restructuring, reorganization, dissolution, or other sale or transfer of some or all of our assets, whether as a going concern or as part of bankruptcy, liquidation, or similar proceeding, in which personal information held by us about our website users or consumers is among the assets transferred.

We will not collect additional categories of personal information or use the personal information we collected for materially different, unrelated, or incompatible purposes without providing you notice. We shall not retain a consumer's Personal Information for longer than is reasonably necessary to achieve the disclosed collection and use purposes.

Disclosure of Personal Information

We may disclose your personal information to a third party for a business purpose. When we disclose personal information for a business purpose, we enter a contract that describes the purpose and requires the recipient to both keep that personal information confidential and not use it for any purpose except performing the contract.

We share your personal information with the following categories of third parties:

- Service providers, to assist with business operations such as for payroll services or benefits.
- Third parties with whom you direct us to share your personal information.
- Other third parties such as consumer reporting agencies when we perform employee background screenings or exclusionary checks, or to our information technology vendor for IT maintenance and security.

Disclosures of Personal Information for a Business Purpose

In the preceding twelve (12) months, Company has disclosed the following categories of personal information for a business purpose:

Personal Information Category	Business Purposes Disclosures
A: Identifiers	Internet service providers; Data analytic providers; Government entities; Operating systems and platforms; Service providers; Affiliates, partners, parent, or subsidiary organizations
B: California Customer Records personal information categories	Internet service providers; Data analytic providers; Government entities; Operating systems and platforms; Service providers; Affiliates, partners, parent, or subsidiary organizations
C: Protected classification characteristics under California or federal law	Internet service providers; Data analytic providers; Government entities; Operating systems and platforms; Service providers; Affiliates, partners, parent, or subsidiary organizations

D: Commercial information	Internet service providers; Data analytic providers; Service providers; Affiliates, partners, parent, or subsidiary organizations; Operating systems and platforms
E: Biometric information	None
F: Internet or other similar network activity	Internet service providers; Data analytic providers; Operating systems and platforms; Service providers; Affiliates, partners, parent, or subsidiary organizations
G: Geolocation data	Internet service providers; Data analytic providers; Government entities; Operating systems and platforms; Service providers; Affiliates, partners, parent, or subsidiary organizations
H: Sensory data	Internet service providers; Operating systems and platforms; Affiliates, partners, parent, or subsidiary organizations
I: Professional or employment-related information	Internet service providers; Data analytic providers; Government entities; Operating systems and platforms; Service providers; Affiliates, partners, parent, or subsidiary organizations
J: Non-public education information	Service providers; Government entities; Operating systems and platforms; Affiliates, partners, parent, or subsidiary organizations
K: Inferences drawn from other personal information	Internet service providers; Data analytic providers; Operating systems and platforms; Service providers; Affiliates, partners, parent, or subsidiary organizations

Sales of Personal Information

In the preceding twelve (12) months, Company has **not** sold personal information (including any information about individuals we know are under the age of 16).

How we Protect Your Personal Information

We use commercially reasonable efforts to protect the confidentiality and security of personal information. However, despite these efforts to store personal information in a secure environment, we cannot guarantee the security of personal information during its transmission or its storage on our systems.

Your Rights and Choices under CCPA

CCPA confers the following rights on consumers regarding their personal information:

- The right to know what personal information the business has collected about the consumer, including the categories of personal information, the categories of sources from which the personal information is collected, the business or commercial purpose for collecting, selling, or sharing personal information, the categories of third parties to whom the business discloses personal information, and the specific pieces of personal information the business has collected about the consumer.

- The right to delete personal information that the business has collected from the consumer, subject to certain exceptions.
- The right to correct inaccurate personal information that a business maintains about a consumer.
- If the business sells or shares personal information, the right to opt-out of the sale or sharing of their personal information by the business.
- If the business uses or discloses sensitive personal information for reasons other than those set forth in CCPA §7027(m), the right to limit the use or disclosure of sensitive personal information by the business.
- The right not to receive discriminatory treatment by the business for the exercise of privacy rights conferred by the CCPA, including an employee's, applicant's, or independent contractor's right not to be retaliated against for the exercise of their CCPA rights.

Contact Information and Exercising Your Rights to Know or Delete

If you have any questions or comments about this notice, the ways in which Company collects and uses your information described here, your choices and rights regarding such use, or wish to exercise your rights under California law, please do not hesitate to contact us at:

Phone: 800-472-9071

Website: www.360behavioralhealth.com

Email: Compliance@360bhmail.com

Postal Address:

360 Behavioral Health

Attn: Legal & Compliance Department

16380 Roscoe Blvd., Suite 100

Van Nuys, CA 91406

Only you, or someone legally authorized to act on your behalf, may make a request to know or delete related to your personal information. You may also make a request to know or delete on behalf of your child or dependent through the above contacts. You may only submit a request to know twice within a 12-month period. Your request to know or delete must:

- Provide sufficient information that allows us to reasonably verify you are the person about whom we collected personal information or an authorized representative.
- Describe your request with sufficient detail that allows us to properly understand, evaluate, and respond to it.

We cannot respond to your request or provide you with personal information if we cannot verify your identity or authority to make the request and confirm the personal information relates to you. We will only use personal information provided in the request to verify the requestor's identity or authority to make it.

We will confirm receipt of your request within ten (10) business days. If you do not receive confirmation with the 10-day timeframe, please contact (818) 401-0661 and ask to speak to the Legal Department or email compliance@360bhmail.com. We endeavor to substantively respond to a verifiable consumer request within forty-five (45) days of its receipt. If we require more time (up to another 45 days), we will inform you of the reason and extension period in writing. Any disclosures we provide will only cover the 12-month period preceding our receipt of your request. The response we provide will also explain the reasons we cannot comply with a request, if applicable. For data portability requests, we will select a format to provide your personal information that is readily useable and should allow you to transmit the information from one entity to another entity without hindrance. We do not charge a fee to process or respond to your verifiable consumer request unless it is excessive, repetitive, or manifestly unfounded. If we determine that the request warrants a fee, we will tell you why we made that decision and provide you with a cost estimate before completing your request.

Non-Discrimination

We will not discriminate against you for exercising any of your CCPA rights.

Changes to Our Privacy Notice

We reserve the right to amend this privacy notice at our discretion and at any time. When we make changes to this privacy notice, we will post the updated notice on the Website and update the notice's effective date. **Your continued employment or use of our website following the posting of changes constitutes your acceptance of such changes.**

If you need to access this Notice in an alternative format due to having a disability, please contact compliance@360bhmail.com and (800) 472-9071.